

## PROCEEDINGS

A meeting of the Lancaster City Council was held in the Town Hall, Morecambe, at 6.00 p.m. on Monday, 13 May 2024, when the following Members were present:-

Abi Mills (Mayor)	Hamish Mills (Deputy Mayor)
Suhir Abuhajar	Joanne Ainscough
Catherine Armistead	Mandy Bannon
Phillip Black	Louise Belcher
Gerry Blaikie	Martin Bottoms
Phil Bradley	Dave Brookes
Keith Budden	Roger Cleet
Ruth Colbridge	Claire Cozler
Roger Dennison	Gina Dowding
Tom Fish	Martin Gawith
Alan Greenwell	Erin Hall
Tim Hamilton-Cox	John Hanson
Chris Hanna	Prof Chris Harris
Paul Hart	Colin Hartley
Ross Hunter	Caroline Jackson
Peter Jackson	Kate Knight
Jack Lenox	John Livermore
Sarah McGowan	Metcalf-Riener
Paul Newton	Jean Parr
Margaret Pattison	Sue Penney
Catherine Potter	Sarah Punshon
Robert Redfern	Grace Russell
James Sommerville	Paul Stubbins
Jackson Stubbs	Sandra Thornberry
Sue Tyldesley	Paul Tynan
David Whitaker	Nick Wilkinson
Jason Wood	

**COUNCILLOR JACKSON STUBBS**

Before starting the meeting, the Mayor welcomed the newly elected Councillor for Carnforth and Millhead ward, Councillor Jackson Stubbs, to his first Council meeting.

**6 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Matt Black, Brett Cooper, Andrew Gardiner, Sally Maddocks, Sophie Maddocks, Joyce Pritchard, Sam Riches and John Wild.

**7 MINUTES**

The minutes of the Council meeting held on 24 April 2024 were approved as a correct record and signed by the Mayor.

**8 DECLARATIONS OF INTEREST**

No declarations of interest were made.

**9 ANNOUNCEMENTS**

No announcements were made.

**10 EXECUTIVE ARRANGEMENTS, THE SCHEME OF DELEGATION TO OFFICERS AND AMENDMENTS TO THE CONSTITUTION**

A report was presented setting out the Leader's executive arrangements, including the Cabinet Members and their portfolio areas. The Scheme of Delegation to Officers from the Council's constitution was also appended to the report to allow Council to confirm the non-executive delegations within the Scheme.

A list of Cabinet Members and their portfolios is appended to these minutes for information.

No questions were raised.

Councillor Phil Black proposed:

"That the non-executive delegations in the Scheme of Delegation to Officers be confirmed."

Councillor Caroline Jackson seconded the motion. There was no debate.

***Resolved (unanimously):***

- (1) That the Leader's executive arrangements, including the executive arrangements to officers, be noted.
- (2) That the non-executive delegations in the Scheme of Delegation to Officers be confirmed.

## 11 ALLOCATION OF SEATS TO POLITICAL GROUPS

The Senior Manager, Democratic Support and Elections had submitted a report to advise Council of the calculations relating to the allocation of seats in accordance with the Local Government and Housing Act 1989, to allow Council to appoint to committees as required at the annual meeting.

The report set out that the numbers in the political groupings on the Council were exactly the same as they had been at the start of the 2023 municipal year, immediately following the May elections.

Councillor Wood, seconded by Councillor Cozler proposed:

“That in accordance with Section 15 of the Local Government and Housing Act 1989 and Part 4 of the Local Government (Committees and Political Groups) Regulations, 1990, the City Council approves the calculations and allocation of seats set out in the report, including the adjustments set out in paragraph 4 of the report.”

There was no debate. The proposition was carried unanimously when put to the vote.

***Resolved (unanimously):***

That in accordance with Section 15 of the Local Government and Housing Act 1989 and Part 4 of the Local Government (Committees and Political Groups) Regulations, 1990, the City Council approves the calculations and allocation of seats set out in the report, including the adjustments set out in paragraph 4 of the report.

## 12 APPOINTMENT OF OVERVIEW AND SCRUTINY AND COMMITTEE MEMBERS

A list of nominations had been circulated by Democratic Support before the meeting from the Labour, Green and Liberal Democrat groups.

The Green group pointed out that Councillor Hamilton-Cox's name should appear on the list as a substitute for the Planning Regulatory Committee in place of Councillor Russell.

The Conservative and MBI groups confirmed that their committee membership would remain the same as 2023/24.

Councillor Hanson proposed “that the nominations made by all groups be approved”, seconded by Councillor Dennison. The proposition was carried. The full list of appointments is appended to this set of minutes.

***Resolved:***

That the nominations made by all groups be approved (*the appointments are shown on the appendix to these minutes*).

## 13 APPOINTMENT OF CHAIRS

The Chairs of each Committee were appointed unopposed for the 2024/25 municipal year, as follows:

Councillor Cooper for the Overview and Scrutiny Committee (proposed by Councillor Hart, seconded by Councillor Dennison).

Councillor Hunter for the Budget and Performance Panel (proposed by Councillor Blaikie, seconded by Councillor Bottoms).

Councillor Thornberry for the Planning Regulatory Committee (proposed by Councillor Wood, seconded by Councillor Gawith).

Councillor Sally Maddocks for the Licensing Committee (proposed by Councillor Tynan, seconded by Councillor Wood).

Councillor Harris for the People and Organisational Development Committee (proposed by Councillor Wood, seconded by Councillor Caroline Jackson).

Councillor Armistead for the Appeals Committee (proposed by Councillor Wood, seconded by Councillor Bradley).

Councillor Stubbins for the Audit Committee (proposed by Councillor Brookes, seconded by Councillor Dennison).

Councillor Hamish Mills for the Standards Committee (proposed by Councillor Tynan, seconded by Councillor Wood).

Councillor Whitaker for the Council Business Committee (proposed by Councillor Gawith, seconded by Councillor Redfern).

***Resolved:***

That the following Councillors be appointed Chairs for the municipal year 2024/25:

Councillor Cooper - Overview and Scrutiny Committee  
Councillor Hunter - Budget and Performance Panel  
Councillor Thornberry - Planning Regulatory Committee  
Councillor Maddocks (Sally) - Licensing Committee  
Councillor Harris - People and Organisational Development Committee  
Councillor Armistead - Appeals Committee  
Councillor Stubbins - Audit Committee  
Councillor Mills (Hamish) - Standards Committee  
Councillor Whitaker- Council Business Committee

**14 APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS INCLUDING THE LANCASHIRE POLICE AND CRIME PANEL**

Council considered its appointments to outside bodies, partnerships and boards.

It was noted that not all Councillors had responded to Democratic Support with their attendance information in time for agenda publication, hence there were some blank rows in the appendix to the report.

Councillor Wood proposed:

- (1) That Council reconfirms its appointments to outside bodies as set out in Appendix 1b of the report except for the following two bodies:
  - a) That nominations be sought for the vacancy on the LGA Coastal Issues Special Interest Group at this meeting

- b) That the basis of appointment to the Lancashire Police and Crime Panel be by nomination and voting at Council and that nominations be sought for the vacancy at this meeting
- (2) That Council notes that the Lancashire Enterprise Partnership Joint Scrutiny Committee no longer meets.
- (3) That Council confirms that all appointments made or reconfirmed at this meeting will extend until the next City Council elections in 2027.

The proposition was seconded by Councillor Brookes and clearly carried when put to the vote.

Councillor Brookes nominated Councillor Tyldesley for appointment to the LGA Coastal Issues Special Interest Group. Councillor Hamish Mills seconded the nomination. There were no further nominations, therefore Councillor Tyldesley was appointed.

Councillor Wood nominated Councillor Pattison for appointment to the Lancashire Police and Crime Panel, with Councillor Armistead as a substitute. Councillor Hanson seconded the nomination. There were no further nominations, therefore Councillor Pattison was appointed, with Councillor Armistead as a substitute.

**Resolved:**

- (1) That Council reconfirms its appointments to outside bodies as set out in Appendix 1b of the report except for the following two bodies:
  - a) That Councillor Tyldesley be appointed to the LGA Coastal Issues Special Interest Group.
  - b) That the basis of appointment to the Lancashire Police and Crime Panel be by nomination and voting at Council and that Councillor Pattison be appointed to the Panel, with Councillor Armistead as a substitute member.
- (2) That Council notes that the Lancashire Enterprise Partnership Joint Scrutiny Committee no longer meets.
- (3) That Council confirms that all appointments made or reconfirmed at this meeting will extend until the next City Council elections in 2027.

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Mayor

(The meeting finished at 6.25 p.m.)

**Any queries regarding these minutes,  
please contact Debbie Chambers, Senior Manager, Democratic Support & Elections/Deputy  
Monitoring Officer - email [dchambers@lancaster.gov.uk](mailto:dchambers@lancaster.gov.uk)**